

## KOREAN VISA REQUIREMENTS

### Tourist/Business Visa Requirements for Employees

1. Application Form
2. **1 piece of Passport size colored picture**
3. **Original Passport** (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. **Original & Photocopy of valid visa/s** and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. **Original Certificate of Employment** (must include applicant's position, date hired, compensation, office address, HR landline number (cell-phone number is not allowed), HR e-mail address)
7. **Original Personal Bank Certificate** (must include account type, current balance, account opening date, ADB)
8. **Bank Statement** (original or certified true copy of bank statements/passbook for the last 3 months)
9. **ITR**(Income Tax Return) or Form 2316 Copy
10. Copy of PRC Card or IBP Card (If applicable only)

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### Tourist/Business Visa Requirements for Housewives

1. Application Form
2. 1 piece of Passport size colored picture
3. **Original Passport** (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. **Original & Photocopy of valid visa/s** and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Additional documents
  - If husband is employed : Husband's **Employment Certificate Original** [must include position, date hired, compensation, office address, HR landline number(cell-phone number is not allowed), HR e-mail address]
  - If husband is self-employed : Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(**Copy**)
  - Original Personal or Husband's Bank Certificate** [must include account type, current balance, account opening date, 6 months average balance (ADB)]
  - **Personal or Husband's Bank Statement** (original or certified true copy of bank statements/passbook for the last 3 months)
  - Husband's Copy of Income Tax Return(ITR)
7. Copy of NSO Marriage Certificate

### Tourist/Business Visa Requirements for Businessmen

1. Application Form
2. **1 piece of Passport size colored picture**
3. **Original Passport** (should be valid for more than 6months)
4. Photocopy of Passport Bio-page (page 2)
5. **Original & Photocopy of valid visa/s** and arrival stamps to OECD member countries for the past 5 years (If applicable only)
6. Photocopy of Business Registration from SEC or DTI
7. Photocopy of Business Permit or Mayor's Permit
8. **Original Personal Bank Certificate**  
(must include account type, current balance, account opening date, ADB)
9. **Bank Statement**  
(original or certified true copy of bank statements/passbook for the last 3 months)
10. Photocopy of ITR (Income Tax Return) or Form 2316
11. Copy of PRC Card or IBP Card (If applicable only)

### Tourist/Business Visa Requirements for Students

1. Application Form
  2. **1 piece of Passport size colored picture**
  3. Original Passport (should be valid for more than 6months)
  4. Photocopy of Passport Bio-page (page 2)
  5. **Original & Photocopy of valid visa/s** and arrival stamps to OECD member countries for the past 5 years (If applicable only)
  6. **School Certificate (Original)**
  7. Copy of School ID
  8. Copy of Birth Certificate
  9. Parents' Documents
- If employed: Employment Certificate Original [must include position, date hired, compensation, office address, HR landline number (cell-phone number is not allowed), HR e-mail address]
  - If Self-employed: Business Registration from SEC or DTI (Copy), Business Permit or Mayor's Permit(Copy) - **Original Bank Certificate** [must include account type, current balance, account opening date, 6 months average balance (ADB)]
  - **Bank Statement** (original or certified true copy of bank statements/passbook for the last 3 months) - Copy of Income Tax Return(ITR)
  - Copy of PSA Marriage Certificate