

# SEAT LEISURE TRAVEL AND TOURS

S.H. Shop House Block 11 Lot 12 Grenville J.P Rizal Street Tuktukan Taguig City Manila Philippines

Telephone No. : +632 643 3898 Fax No: +632 643 7901 Mobile No. : +63 9283732924 (Smart) +63 995 0863 800 (Globe)

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## CHINA VISA REQUIREMENTS

### GENERAL REQUIREMENTS FOR CHINA VISA:

#### *FIRST TIME APPLICANT: (PHILIPPINE PASSPORT)*

1. Completely filled *Visa Application Form (FormV.2013)* (Please avoid erasures).
  - Please type the answer in capital English letters in the space provided. Do not leave any field blank.
  - Type N/A if the item does not apply. Application form of minors must be signed by their parents or legal guardians.
2. Affixed with *two 2 passport size or 2x2 colored photos*, with white back ground, full-face front view, without head covering.
  - Photo must glued on the application form. Stapled pictures will not be accepted.
  - Scanned photos will also not be accepted.
3. **Original passport** that is valid for at least another 6 months with at least one blank visa page, a photocopy of the passport's information/photo page and emergency contact page (*A must filled up*). The previous old passport, if available, is required to be submitted; if the old passport is lost, or the applicant never holds a passport before, please make a clear statement in the item3.7 of the Visa Application Form.
4. **Bank Certificate** - should contain the following information:
  - Type of Account (Savings/Current Account only)
  - Account number
  - Account opening date
  - Average Daily Balance and to-date/current balance with not less than Php100,000.
  - Attached the *original Official Receipt /Debit Memo/ Certification of Waived Fee*
  - MinimumPhp100,000.00 /person (18 years old and above) *In addition* to the Bank Certificate, submit the following supporting documents:
    - (*Supporting documents should have the same Bank Account number with the Bank Certificate and should match all the information stated in the Bank Certificate*)
    - A .*Statement of Accounts* -- last 6 months transaction (original and photocopy of all pages), *OR*
    - B. *Passbook* -- updated monthly (original and photocopy of all pages).
5. *Original and photocopy* of latest *Income Tax Return (ITR)* with *BIR received stamp*
6. A copy of the round-trip plane ticket. Flight Itinerary.
7. Hotel Booking Confirmation / Hotel Voucher
8. For Conjugal properties / investments and joint accounts, please provide proof of relationship such as *Birth Certificate or Marriage Contract* issued by the *N.S.O* with *attached receipt*. (Photocopy only).

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## **ADDITIONAL REQUIREMENT FOR THE FF:**

### **FOR EMPLOYED:**

- Certificate of Employment (detailing the salary and the length of employment.)

### **FOR BUSINESSMEN:**

- Business documents (Mayor's Permit, DTI/SEC)
- \*General information sheet showing applicant name as one of the incorporates.
- Income Tax Return w/ receipt from BIR

### **FOR PROFESSIONAL:**

- PRC I.D (photocopy [front & back] (Doctors / Engineer / Accountants, .etc)

### **FOR STUDENT / MINOR:**

- School Certificate
- School I.D (clear photocopy)
- Birth Certificate (Original NSO).
- Marriage Contract of the parents. (Original NSO)
- Affidavit of Support (notarized) + documents of parents (father).

### **FOR 60 YRS OLD & ABOVE:**

- Senior Citizen Card I.D (front & back) photocopy only.

## **PREVIOUS CHINA VISA APPLICANT: (PHILIPPINE PASSPORT)**

1. Completely filled Visa Application Form (Form V2011A) (Please avoid erasures)
2. Applicants *original* passport with blank pages and at least six (6) months validity left before expiration.
3. Affixed with two 2 passport size or 2x2 colored photos, with white back ground, full-face front view, and no hat. Photo must glued on the application form. Stapled pictures will not be accepted.
  - Scanned photos will also not be accepted.
4. Attached previously *used China visa* in old or new passport (only visa stickers will be accepted.)
5. Hotel Booking Confirmation / Hotel Voucher
6. A copy of the round-trip plane ticket

### ***Note: (First Time Applicant)***

A letter of explanation is required if you could not provide the above-mentioned documents. Other documents required by the visa officers if necessary.

## **CERTIFICATE OF NAME CHANGE**

- If the name in the new passport is different from that in the original one, the official document (birth certificate/marriage contract) issued by authorities for name change must be submitted.

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## ***CHINA VISA PROCESSING FEE:***

### **PHILIPPINE PASSPORT**

Visa Processing Fee / SINGLE ENTRY (ORDINARY PROCESSING)

PHP 2500 – 2 or more passport \*\* If via courier, additional PHP 250 per passport

PHP2800 – 1 passport only \*\* If via courier, additional PHP 250 per passport

***VISA PROCESSING TIME:*** Approx.5-7 working days.

### **IMPORTANT REMINDERS:**

- Please submit complete documents to avoid delays in processing.
- Please do not leave any blank in the application form. Kindly put "N.A." if it's not applicable.
- Make sure that the back page of the passport is completely filled-up (address, tel., numbers and name of person to be contacted in case of emergency).

**Requirements are subject to change without prior notice.**

**Visa approval is always at discretion of China Consul Embassy.**